

MINUTES

Louisa May Alcott Elementary PTA Minutes

September 6, 2019

The meeting was called to order by Kelly Mattingly at 2:52 p.m

In attendance

Kelly Mattingly, President; Femina Mildh, Vice-President; Cathy Bohnet, Secretary; Sherry Schneider, Treasurer; Tammy Payton, Parliamentarian; Heather Stojilkovic, Historian; Melissa Rivera, Hospitality; Crystal Milosh, Auditor; Michelle Riley, Principal

Approval of Minutes

The minutes were read from the August 29, 2019 meeting and approved. Moved by Cathy; second by Crystal. Approved.

Treasurer's Report

1. Ratification of checks. Checks #1361-1391 read by Cathy Bohnet (previous Treasurer) for Sherry Schneider (current Treasurer). Moved by Crystal; second by Tammy. Approved.

Budget Finalization

1. Include new line items for the following expenses: Empathy Rocks Anti Bullying, \$200. Postage, \$50. Teacher Tile Fundraiser, \$300 (\$10/tile x 30 teachers).
Increase mini grant budget by \$200 to include two preschool teachers.
2. Website
 - Tammy will distribute 'Bios' to teachers to complete and then collect for website posting.
 - 'Getting To Know You' forms to be distributed to teachers and then collected by Room Parents for website posting.

President's Report

Membership chair: Melissa Rivera

- Discussed pre-ordering Alcott Owl shirts. Form to be sent home in backpacks. Kindergarten dad has a T-shirt connection so check with him on prices, color options, etc. Use same owl logo.
- PTA Popcorn sales on Fridays. Also discussed possibly selling small waters and licorice.

Dine-out chair: Mo Martin

Back-to-School BBQ chair: Amanda Titiali

APEX fun run chair: Cathy Bohnet. Check Google Drive for previous history re: APEX contact person, event notes, etc.

Fall Festival chair: TBD

Volunteer coordinator: TBD

Other event chairs/committees still needed.

Kara will continue updating Facebook (FB).

- Discussed students doing weekly news videos for FB and decided against this due to FB privacy concerns. Alternatively discussed students doing the news videos on PTA website and cc: Kara.

Marquee administrator: Currently Julie James. Someone else needs to be trained on this task. Birthday messages need minimum one week lead time. Message cost: \$10.

School Website updates

- Have our site look similar to the Spreckels Elementary website. Chris Herndon can update site. Kelly to ask Chris for quote for our wish list of items. Discussed putting a dollar cap/month on website update services once quote is received.
- PTA website: include General Association Mtg. dates/times. Calendar has planning and monitoring days.
- Discussed adding a Minimum Day for Halloween.

Back to school BBQ

- Sign-ups needed for set-up/clean-up; game tables, food and tickets, PTA membership table, tractor ride and activities, EZ-Ups.
- Utilize Sign-Up Genius for volunteers. Also post paper sign-up sheets at individual classrooms.
- Cathy can bring giant Jenga game. Need to ask to borrow Corn hole game.

Open Table

Principal's report

- Ms. Beane is out on emergency leave; Mr. Fleet covering for her in her absence.
- Ms. Payton, Ms. Beane, and Ms. Graham's classes will have Science on Mondays.
- Primary grade teachers are attending a 5-week math coaching cycle, "Number Talk", on Alcott campus. They will have additional instruction in Feb. and May 2020.
- Parent Portal
 - Parent mtg. on this topic is Monday, 9/9/19, at 8:30 a.m. in Room B3 (after Move It Monday). Roger Ottersen (sp?), former Alcott parent, and Mrs. Riley will present info. about The Parent Portal, a new tool for communicating with Alcott Staff about attendance, grades and assignments, and communications from teachers.

Next General Association meeting: Saturday, 9/21/19, 10:30 – 11:00 a.m.

Meeting adjourned 3:48 p.m.