

MINUTES

Louisa May Alcott Elementary PTA Association Minutes

October 5, 2020

The virtual Zoom meeting was called to order by Kelly Mattingly at 6:07 p.m.

Board Member Attendees:

Kelly Mattingly, President	Femina Mildh, Vice-President
Cathy Bohnet, Secretary	Sherry Schneider, Treasurer
Crystal Milosh, Auditor	Tammy Payton, Parliamentarian
Heather Stojiljkovic, Historian	Melissa Rivera, Hospitality
Alisha Powell, Volunteer Coordinator	Michelle Riley, Principal

General Association and Guest Attendees:

Sairam Gudivada	Julie James	Judith Hernandez Rosales
Michelle Tobias	Maru Pulido	Dezira (unknown last name)
Jill Andersen	Emma Flores	

Welcome

Kelly welcomed all those in attendance. Meeting purpose is to approve revised 2020-2021 budget and discuss a few items for the upcoming year.

Board Member Introductions

- Board Members were introduced and their Board positions noted.
- Nearly all Board members are serving in their second and final term in their respective positions. Rules prohibit serving in the same position for more than 2 consecutive years. Some Board members are parents of 5th graders and will not be returning to Alcott next year. Please consider volunteering for the PTA Board in 2021-2022.

Approval of Minutes

Minutes from the June 2, 2020 General Association meeting were read and presented for approval. Motion by Cathy to approve minutes; second by Alisha. Approved.

Presentation and Approval of 2020-2021 Budget Revision Due to Distance Learning

- The August 30, 2020 Treasurer's Report, and July 31, 2020 and August 31, 2020 Bank Reconciliations were presented for review and approval. Sherry motioned to approve; second by Femina. Approved.
- In addition, Sherrie presented information on 2020-2021 budget revisions (due to distance learning) for review approval. Dollar amounts for fundraising and student projects decreased. Tammy motioned to approve; second by Alisha. Approved.

Approval of End of Year Audit

The Fiscal Year End Audit for 2019-2020 was presented for review and approval. Beginning cash on hand \$17,396.56; ending amount \$10,345.94. Audit correct as composed on August 8, 2020. Crystal motioned to approve; second by Femina. Approved.

Events

- We are trying to be creative with socially distanced activities and fundraisers due to COVID-19. Traditionally our big money makers have been the Fun Run and the Fall Festival.
- Drive In Bingo – First PTA activity to be held 10/17. Facilitator will perform magic tricks and have bubbles in between games. Cars will have designated parking spots on the blacktop. Participants remain in their cars for Bingo game.
 - Alcott Owl youth masks will be sold at event (\$8). Purchase with cash or Apple Pay system.
 - Adult masks can be ordered in minimum quantities of 50. Discussed sending email with picture of mask to staff and parents to see if enough interest to reach minimum quantity. Perhaps utilize pre-sell option. Kelly to send photo of mask to Julie James for distribution purposes.
- Virtual Halloween costume contest: Email costume pictures 10/28 – 10/31/20. A few PTA Board members will review submissions and select winners in the following categories: “Scariest”, “Cutest”, “Most Original”, “Funniest”, and “Most Colorful”. Winners to be announced Monday, 11/2/20, and prizes awarded.
- Dine Out Nights – Similar to previous years (i.e. McDonalds, Blaze Pizza, Chipotle, etc.).
- Scholastic Book Fair – Purchase online starting 11/6/20 for four weeks. Orders will be shipped to/arrive at your home before Winter Break.

Open Table

- “Scratch and Help” Fundraiser Idea: Families receive a “scratcher” donation card. Scratch off 2 or more boxes to reveal your donation amount. Each scratcher box contains a donation amount ranging from 50 cents to \$3. Still need to determine how to disburse “scratchers” to families and donation collection process.
- Tammy suggested having Read-a-Thon “Buddy classes”. For example, Ms. Payton’s students read to Ms. Summer’s students. Three to four students can be assigned to Zoom breakout rooms to read to each other.
- Idea for Dr. Seuss Day celebration – Parents can join Zoom mtg. and read to students. Character dress up optional.
- Krispy Kreme fundraiser –Do we want to pursue this? Cathy to check details and report back.
- Question: Can students wear Halloween costumes to their Zoom class mtgs.? Answer: Per Mrs. Riley, decision will be left up to individual teachers.
- Kelly’s contact information is on Alcott Elementary website/ Parents/ PTA/ PTA Board (mrs.mattingly06@gmail.com).

Next General Association meeting: TBD

Meeting adjourned 6:45 p.m.