

MINUTES

Louisa May Alcott Elementary PTA Minutes

December 11th, 2021

Meeting was held via zoom.

The meeting was called to order at 6:37 p.m by Alisha

Attendees:

Alisha Powell, President

Meghann Chee, Secretary

Sherry Schneider, Treasurer

Tammy Payton, Historian

Approval of Minutes

The November 9th, 2021 Board meeting minutes were presented for review and approval. Meghann motioned to approve; Alisha second. Approved.

Treasurer's Report and Bank Reconciliation

Sherry presented the October 2021 Treasurer's Report and Balance Sheet for review and approval.

- Starting balance of \$27, 281.14, ending balance of \$24, 748.86
- Waiting on one check to clear, PTA checks did clear-will get the certificate soon.
- Checks 2115-2130 (sand 2117 & 2118)
 - Deposits -Venmo: \$40.00
 - Mask/donations: \$161
 - Book Fair: \$1,589.93
 - Totem: \$4.25
- 2131 renewal for PTA E2
- Deposits for book fair and donations
- Checks for the Boo grams: \$1389.93 and Tshirts: \$1875.39

Sherry motioned to approve, Tammy seconded. Approved.

Presidents Report

- Catalog orders received by Magical Holiday Fundraiser, waiting on delivery date with phone message and email
- School Shirts: Ordered Monday before Thanksgiving, can get out ASAP. Have pre-orders pick up one day and have another date to sell in front of school
- Owl Masks: Masks are back from Femina, Alisha to put together and sell at the same time as shirts
- Yearbook: Need more pictures and various groups (safety patrol)

- Panera Dine out-\$116.61 profit
- Dine out for January-McDonalds-Alisha will call and set up a date for 3rd week in Jan
- Book Fair: Went well, \$2,200 Scholastic Bucks
- Jog-a-thon: Alisha is reaching out to previous schools for references

Upcoming Events:

- Snowflake Grams-will be selling Dec 13-17th before and after school (except the 17th-only before school), items are ordered. Will also be offering Hot Cocoa and Pencils/candy cane options.
- Dress as favorite book character day: Dec 10th in honor of Lousia May Alcott. Kids vote for top 3 in each class-prize of a book, possible parent volunteers to read to classes. Meghann will send out school messenger
- Ms Summers class sold most in Holiday fundraiser-setting up a prize/party soon
- Next association meeting: January 26th @ 5:30 at Stone Brewery in Liberty Station

Programs

- Art Program: Bring Art to Your School: Virtual and in person art classes; basic materials and teach basic fundamentals of art, then possibly feature in an art night. Would be a nice give back-Alisha to reach out and see about packages
- Sage Garden: Alisha is waiting on update from them, forwarded invoice to Sherry

Newsletter

- Date TBD when out

Officer Reports

- Alisha to reach out to Emma re mid year audit, possibly Feb/March
- No new reports
- Send hours to Tammy

Unfinished Business

- Need new treasurer, ask parents
- Mini-grants-print out forms and put in teacher boxes-19 teachers. Staple receipts to paper

Open Table

- Founders day event: training 2/17-reaching out to Kelly to find out more information
- Fundraiser \$ idea: Large screen in Auditorium, field trips,
- Marquee-see if we can use it more, Tammy to talk to Cheryl

Next Board Mtg.: 1/5/21 at 6:30pm

Meeting adjourned 7:54 p.m.